

Council on University Planning and Budget
June 17, 2016
9:00 a.m. – 1895 Room

Minutes

Voting Members Present: Peggy Brown, Ann Brownson, Melissa Caldwell, Steve Daniels, Mona Davenport, Eric Davidson, Sace Elder, Richard England, Gloria Leitschuh, Jonathan McKenzie, Pamela Naragon, Shawn Peoples, Billie Rawlings, Darlene Riedemann, Kathlene Shank, Grant Sterling, Tim Zimmer

Absent: Eric Davidson, Rachael Johnson, Leigh Moon, Allison Moran.

Non-Voting Members Present: Lynette Drake, David Glassman, Blair Lord, Paul McCann

Guests: Joann Daugherty, Richard England, Tom Michael

1. Call to order & introductions – Kathlene Shank called the meeting to order at 9:00 a.m.
2. Agenda – Gloria Leitschuh proposed that we move Mr. Michael’s report to the beginning of the meeting. Motion by Ann Brownson and second by Darlene Riedemann to allow Mr. Michael to make his presentation before other business. Motion approved by acclamation.
3. Approval of Minutes for April 15, 2016 – Motion by Pam Naragon and second by Peggy Brown to approve the minutes as published. The minutes were approved by acclamation.
4. Executive Committee Report – Kathlene Shank reported that the Executive Committee has lost two members, but the remaining members met two days ago with the President to discuss the budget. She thanked the Executive committee for their support.
5. Old Business
Faculty Senate Resolution on make-up of CUPB-discussion status report –Grant Sterling presented the resolution and noted that the Faculty Senate is concerned about the fact that CUPB does not have a role in planning and budgeting. The executive committees of the CUPB and the Faculty Senate have met several times and they will continue to do so. Peggy Brown volunteered to join the CUPB Executive Committee to represent Staff in the absence of David Emmerich.

Gloria Leitschuh noted that she had been on the Budget Transfer Committee for several years and had never been asked to approve any transfers. She asked if we were using what is already in the bylaws. Kathlene Shank indicated that the bylaws may be revised and CUPB will see more of those. Paul McCann explained that the transfers the CUPB would see are those that are over \$250,000, and they just do not happen often. The CUPB Budget Transfer Committee does not need to see the thousands of routine transfers for small amounts of money transferred within the department that are done each year. Richard England agreed to look into how other universities structure their planning and budgeting committees.

6. New Business – Tom Michael indicated that a part of his core values was to make sure his unit was fiscally responsible. On his third day on the job, he found that Athletics was one million over their budget. He immediately spoke with President Perry and Mr. McCann about how to pare down some of these costs over the next two years. He noted that the climate changed on campus and Athletics was forced to reduce their budget by \$320,000 for FY16. He stated that his staff is as thin as can possibly be at the present time, and they really lack a sound business model. With 500 athletes in 21 sports, he needs a strong business manager to attain fiscal responsibility. Since he has been here, he has been working with Tami Babbs and Mike Hutchinson to try to gain control of the budget. He has replaced the fundraiser position and he believes that he is on target for FY16.

He informed the Committee that they had hired a consultant and that we do offer more sports than other universities in our conference, meaning that we have a limited budget for each sport – resources, equipment, transportation, recruitment. Since we are so understaffed, we are not able to run as efficiently as other Ohio Valley Conference institutions. He noted that we have two academic counselors for 500 athletes. Even so, eliminating sports would have negative financial limitations. We may have to eliminate some sports if we want to remain competitive and fiscally responsible; but that is not easy because of the Title 9 rules. On a more positive note, he announced that our student athletes set records: 3.25 GPA, 69% of our athletes earned a 3.0 or better and we finished second in the OVC Commissioner's Cup.

When asked about how they would go about determining which teams to eliminate, Dr. Glassman indicated there is a balance of running the teams with the net benefit of bringing in students for 21 sports. Kathlene Shank noted that is the problem for the entire University, we are looking at cutting academic programs as well. At this point Ann Brownson asked if he had considered changing to a lower level, like Division II? Sace Elder asked about the cost benefit of moving to a different conference. Tom Michael indicated that he is not really interested in doing that and that he really does not know the cost. Michael stated that he did not want to sacrifice students to fill a position. Division I attracts students, if we move to a lower division, we will not have as many student athletes, meaning less students overall. He summarized that their expenses are about average in the

OVC. Dr. Glassman noted that next year will be difficult and all because there seems to be no question budget is going to affect the number of students who return to EIU. If we cut sports, that sends a bad message out. Kathlene Shank thanked Tom for meeting with the CUPB.

7. Administrative/Subcommittee Reports

- President Administrative Report – President David Glassman reported that there is a lot of bipartisan work going on in Springfield with the hope that they can wrap up a budget or provide another stop gap or bridge budget. He added mid-July and August are very challenging at present. He noted that the bridge would get all of the agencies through the next six months. He stated the concern that we cannot simply survive, but we must be able to plan for the future. The worst case would be no budget for the next two and a half years. He noted there is not a lot of discussion about FY16. He stated that all of the university presidents will be in Springfield on the 28th of June for the next session, but that if anything happens, it would likely occur on the 29th. He stated that the rank and file in Springfield would like to get something done.

He reported that orientation is taking place and he is talking to students and they are excited to be here. He is not sure what the enrollment will be for fall at this point, but it will be challenged. He noted that we are losing some key people and announced that Kara Hadley-Shakya from Admission, Regis Gilman from Continuing Education are leaving, and Glenn Hild is retiring. He is going to have to start some hiring.

- Vice President of Academic Affairs Administrative Report – Blair Lord reported that he did not have much to add, but the enrollment numbers are down and it is our challenge. He added that we need to think about things programmatically and referred the committee to an article in the *Chronicle of Higher Education* on Western Illinois University. It is very difficult that we do not know the budget, yet we need to offer courses.
- Vice President of Business Affairs Administrative Report – Paul McCann reported that we have basically used all of our reserves and if we can keep our unobligated balance, we will have three million dollars for our reserves. One thing he noted was that depending upon personal services spending, we could have a \$5M deficit. He distributed documents relating to the FY 18 budget and discussed them with the Committee.
- Vice President of Student Affairs Administrative Report – Lynette Drake reported the VPSA subcommittee did meet. They are reducing expenses and staff to try to make budget. She briefly discussed increasing fees for the Student Union and Health Services of \$3.64. This fee will allow SCE students to have health insurance, fund two additional scholarships, etc.

- Vice President of University Advancement Administrative Report – President Glassman reported he had cancelled the annual alumni trips to Arizona and Florida this spring due to budget constraints. Spring Fling occurred the previous weekend but fundraising results were not known yet. Dr. Glassman also reported that a new summer school initiative would be debuting from Marketing.

8. Adjournment – The meeting was adjourned at 11:57 a.m. by Kathlene Shank.

Minutes recorded by Billie Rawlings.